



Arts & Craft Show
Vendor Application

Name: _____

Email: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Description of items to be sold (please attach pictures of your set up/product):

Event Details:

- Activities will be held at the Alpena Wildlife Sanctuary Duck Park 1510 W. Chisholm St, Alpena, MI 49707 on Saturday, July 20th, 2024.
- Evening setup on Friday, July 19th, 2024 will begin at 4:00PM and must be completed by 7:00PM. This includes tents, tables, chairs, and large displays. DO NOT display product on evening setup.
- Set up begins at 8:00 AM on Saturday, July 20th 2024, and MUST be completed by 10:00 AM on Saturday, July 20th, 2024
- Parking is only allowed in allocated parking spots, not near vendor space.
- Vendor is to provide their own set up. This includes tables, signage, tents, displays, chairs, and product. Tents are recommended, but not required.
- Electricity will not be provided, however generators are acceptable.
- Take down will begin at 5:00 PM and must be completed by 7:00 PM on Saturday, July 20th, 2024.
- Vendors are responsible for removing all of their belongings and product off of the property.

Payment:

- Each space is \$40 for a 10x10 square.
- Cash or Checks made out to the cohost: Thunder Bay River Center.
- Submit payment to the cohost: Thunder Bay River Center at 184 Long Rapids Road Alpena, MI 49707. **BY MAIL ONLY!!!!**
- Applications must be turned in to the host Northland Area Federal Credit Union (via email or in-person) by JULY 15TH to be accepted.
- Payment must be submitted by JULY 16TH to guarantee a spot. No space guarantee unless payment is made.
- Refunds are not available for vendor space fees.



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Terms and Conditions:

- Sales of THC, CBD, Hemp, Vape, or Nicotine containing products are prohibited.
- Only handmade products and local artisans will be accepted.
- Vendors are responsible for disposing of trash into the designated trash cans. Please respect the wildlife sanctuary by maintaining its condition.

I/we agree to exhibit and comply with all terms and conditions set forth by Northland Area Federal Credit Union and the Thunder Bay River Center. Northland Area Federal Credit Union and the Thunder Bay River Center are not responsible for any lost, stolen, or damaged items.

Signature: _____ Date: _____

For questions regarding event details, vendor applications, and payment, please contact:

Lexie Lino, Marketing Specialist

PHONE: 989-739-1401 x 4237

EMAIL: reelfunnorthlandchallenge@gmail.com

ADDRESS: Northland Area Federal Credit Union

1161 N Bagley Street, Alpena, MI 49707